

## Minutes of a meeting of the Shipley Area Committee held on Wednesday 30 March 2016 at Kirklands Community Centre, Menston

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Commenced 1800  
Concluded 1915

### PRESENT – Councillors

CONSERVATIVE	LABOUR	GREEN
Barker	Ross-Shaw	Love
Davies		
Heseltine		
Shaw		
D Smith		
Townend		

Apologies: Councillor H Hussain

### Councillor Heseltine in the Chair

#### 78. DISCLOSURES OF INTEREST

The following disclosures were made in the interest of transparency:

- (i) Councillor D Smith disclosed that he was a Governor at Canterbury Nursery School and Children's Centre and a member of Menston and Burley Children's Centre Management Committee in relation to Document "AP" (Minute 84).
- (ii) During consideration of the Community Chest Grants report (Minute 89), Councillor Davies disclosed that she chaired Baildon Imagination Library.

**ACTION:** *City Solicitor*

#### 79. INSPECTION OF REPORTS AND BACKGROUND PAPERS

There were no appeals submitted by the public to review decisions to restrict documents.



**80. PUBLIC QUESTIONS**

There were no questions submitted by the public.

**81. SHIPLEY AREA COMMITTEE AND SHIPLEY  
CONSTITUENCY AREA PARTNERS' ADVISORY  
GROUP (SCAPAG) ISSUES**

The Area Co-ordinator informed the Committee that no SCAPAG issues had been received for this meeting.

**No resolution was passed on this item.**

***NO ACTION***

**82. SCAPAG MEETING NOTES – 27 JANUARY 2016**

The Area Co-ordinator presented the notes (**Document “AN”**) of SCAPAG contributions made at the meeting with the Area Committee held on 27 January 2016.

**Resolved –**

**That the notes be received.**

***NO ACTION***

**83. A BRIEFING TO AREA COMMITTEE MEMBERS ON CHANGES TO THE  
DOMESTIC WASTE COLLECTION SERVICE**

The Strategic Director, Environment and Sport submitted a report (**Document “AO”**) which highlighted the key changes to the Council's domestic waste collection arrangements following the introduction of the Council's Domestic Waste and Recycling Policy (DWARP).

The Recycling and Waste Minimisation Officer provided a summary of the report. Members were informed that since the new policy was rolled out in Bradford on 5 March 2016, there had been over 13,000 requests for recycling bins and approximately 1,500 requests for larger capacity bins.

The Chair raised the issue of bins constantly being left at the kerbside or at the end of the street and the damaging effect this had on areas such as Saltaire with its World Heritage Site status. In response it was reported that Work was undertaken with Wardens to address this issue and there had been new appointments to Recycling Advisor roles, which were temporary for 18 months.

Members were informed that a 'gentle' letter was initially sent to residents not complying with the policy; this was a preferred course of action prior to issuing a Section 46 notice if non-compliance continued.

Members' raised concerns about; the potential increase in fly tipping following charges for the Garden Waste Collection Service; the impact of the Garden Waste Collection Service charge on elderly people; and the need for a consistent approach from the General Waste Collection crews in implementing the new policy, particularly when deciding whether a bin lid was adequately closed.

In response to Members' questions, it was reported that:

- It was difficult to estimate at this stage what the disposal cost savings would be; an update report could be provided in a year's time.
- The early bird discount for the Garden Waste Collection Service was available until 15 May 2016.
- Taking garden waste to the tip or composting it were alternatives to using the Garden Waste Collection Service.
- The Council encouraged households, wherever possible, to consider composting their garden waste as alternatives to disposal in their bins.
- Consultations had taken place with local Parish Councils as well as other local authorities that now charged for their garden waste collection service to find out how the implementation had gone. The impact for Bradford would not be known until the policy was fully implemented.
- Work had been undertaken to ensure there was a consistent approach by the General Waste Collection crews in implementing the policy. If a lid was slightly ajar it would be collected but additional waste left at the side of a bin would not be taken.

It was agreed that Members' comments and concerns would be noted and the Chair would ask for a report back on this matter in a year's time if required.

**Resolved –**

**That Members' concerns and comments be noted.**

***OVERVIEW AND SCRUTINY COMMITTEE: Environment and Waste Management  
ACTION: Strategic Director, Environment and Sport***

**84. UPDATE ON FUNDED 2 YEAR OLD PLACES AND LEARNING OUTCOMES AT THE END OF THE EARLY YEARS FOUNDATION STAGE (2015) IN THE SHIPLEY AREA**

The Strategic Director, Children's Services submitted a report (**Document "AP"**) which provided the Area Committee with information on funded 2 year old places and outcomes for children in the Shipley area at the end of the Early Years Foundation Stage (5 year olds) in summer 2015.

**Resolved –**

**That consideration of this item be deferred to a future meeting of the Committee and that an officer from Children's Services be requested to attend to present the information.**

***OVERVIEW AND SCRUTINY COMMITTEE: Children's Services  
ACTION: Strategic Director, Children's Services***

**85. UPDATE ON PLAY TEAM ACTIVITIES IN SHIPLEY**

The Strategic Director, Children's Services submitted a report (**Document "AQ"**) which provided the Area Committee with up to date information of the delivery of services provided by the play team in the Shipley area for Quarters 1 and 2.

**Resolved –**

**That consideration of this item be deferred to a future meeting of the Committee and that an officer from Children's Services be requested to attend to present the information.**

**OVERVIEW AND SCRUTINY COMMITTEE: Children's Services**

**ACTION: Strategic Director, Children's Services**

**86. SHIPLEY AREA COMMUNITY DEVELOPMENT COMMISSIONS 2015-2017  
PROGRESS UPDATE**

The Strategic Director, Environment and Sport submitted a report (**Document "AR"**) which outlined the work of the Community Development (CD) Workers on behalf of the four commissioned organisations during the period April 2015 to March 2016 to support Ward priorities within the Shipley Area Ward Plans 2015-2016.

Three CD Workers representing Baildon Community Link, Kirkgate Community Centre and North East Windhill Community Association spoke of the CD work they had been involved in delivering.

The Chair stated that, whilst the work undertaken in the Crosley Woods area of Bingley was greatly appreciated, there were other areas of Bingley (such as the block of flats at Ferncliffe, part of the estate in Lower Gilstead and areas of Crossflatts) that would benefit from similar CD work.

In response to a Member's question, it was reported that the launch event for the Little Free Library at Southcliffe Drive, Baildon had gone well but had subsequently been vandalised three times. It was currently situated in the children's play area and discussions were ongoing with Incommunities about a longer term strategy. This example highlighted one of the challenges faced by the CD Worker.

A Member stated that the CD work undertaken in Baildon was excellent and she could not see how the vast amount of work could be continued by volunteers when the CD funding ended next year. She also stated that meetings organised for elderly people also provided respite for carers and if they stopped it would put additional pressures on the NHS.

A Member commented that he was starting to see the effects of the dementia friendly work undertaken in Burley and Menston.

A Member suggested a central process for applying for grants to save officer time.

A discussion took place about the free Friday lunches and 'cook and eat' sessions available at Windhill Community Centre.

The Chair thanked the CD Workers for the information provided and the excellent work they delivered in the Shipley constituency.

**Resolved –**

- (1) That the work of the Community Development (CD) Workers on behalf of the four commissioned organisations during the period April 2015 to March 2016 to support Ward priorities within the Shipley Area Ward Plans 2015-2016 be welcomed and that the volunteers be thanked.**
- (2) That the Committee regrets that the CD funding will come to an end in 2017.**

**OVERVIEW AND SCRUTINY COMMITTEE: Corporate  
ACTION: Strategic Director, Environment and Sport**

**87. YOUTH OPPORTUNITIES FUNDING 2015/16**

The Assistant Director, Neighbourhood and Customer Services submitted a report (**Document “AS”**) which informed Shipley Area Committee of Youth Opportunities Fund spend in the Shipley Area in 2015/16 (£10,000).

The Advanced Practitioner provided a summary of the report and outlined the work undertaken for three projects: to tackle child sexual exploitation, healthy eating and food hygiene and energy and waste and recycling. She corrected an error in paragraph 2.18 of the report; 138 young people had achieved Level 1 and 2 Food Hygiene Certificates, not 118.

The Chair welcomed the idea of fridge magnets being created to promote recycling.

A discussion took place about mindset behind young people ‘sexting’. The Advanced Practitioner considered that some young people did not understand that they were breaking the law. Links to bullying were also highlighted. Members were informed that a play called ‘Not Just Our Daughters’ which highlighted CSE of boys and young men had been provided across schools in the district.

The Advanced Practitioner agreed to provide Members with a ward breakdown of where the 178 young people involved in the three projects were from.

**Resolved –**

- (1) That the contents of the report (Document “AS”) be welcomed.**
- (2) That the Shipley Grants Advisory Group Panel and all the young people involved in the decision making process be thanked.**
- (3) That the Area Office continues to work with the young people from the Youth Opportunities Fund (YOF) Panel to monitor the development and implementation of the YOF funded projects for 2015/16.**

**OVERVIEW AND SCRUTINY COMMITTEE: Children’s Services  
ACTION: Strategic Director, Environment and Sport**

**88. SHIPLEY WARD PLANS 2016-17**

The Shipley Area Coordinator submitted a report (**Document “AT”**) which presented six new Ward Plans for consideration by the Area Committee. He introduced the report and stated that the plans were live documents and could be amended throughout the year.

The Chair stated that a lot of work had been concentrated on the Crosley Woods area in Bingley and asked that the Ward Officer be mindful of other areas in the ward, such as central Bingley and Crossflatts, which needed similar attention.

**Resolved –**

**That the six new Ward Plans contained in Document “AT” be approved and adopted.**

**OVERVIEW AND SCRUTINY COMMITTEE: Environment and Waste Management  
ACTION: Shipley Area Co-ordinator**

**89. COMMUNITY CHEST GRANTS 1 APRIL 2015 TO 31 MARCH 2016**

The Shipley Area Coordinator submitted a report (**Document “AU”**) which summarised the Community Chest Grants awarded in the financial year April 2015 to March 2016 for the benefit of communities within the Shipley Constituency.

The Shipley Area Coordinator stated that the heading of Appendix A of the report should read “Community Chest Grants 2015-16”. An updated list of funded projects to date was tabled which showed £850.12 remaining in the budget which the Area Co-ordinator would apply for through the Better use of Budgets.

In response to Members’ questions, it was reported that:

- Organisations could not receive consecutive grants.
- The ‘Be More’ project was in Shipley and Bingley, Little Grasshoppers’ was based in Menston, ‘Re-considered’ was a recycling event in Kirkgate Community Centre in Shipley and ‘Hive’ was based in the Shipley ward.

It was agreed that future reports would include the ward area for each funded organisation.

**Resolved –**

- (1) That the wide range of groups, organisations and individuals across the Shipley Area which have benefited from receiving a Community Chest Grant be noted and welcomed.**
- (2) That the Grants Advisory Group be thanked for their work in allocating Community Chest Grants.**

**OVERVIEW AND SCRUTINY COMMITTEE: Corporate  
ACTION: Shipley Area Co-ordinator**

Chair

**Note: These minutes are subject to approval as a correct record at the next meeting of the Committee.**

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THESE MINUTES HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER